University of Central Punjab

(Incorporated by Ordinance No. XXIV of 2002 promulgated by Government of the Punjab)

UCP/Regr./Notification/058
October 27, 2026

NOTIFICATION

Revised Ethical Review Committee (ERC)/Institutional Review Board (IRB)

In supersession of this office Notification No. UCP/Regr./Notification/029 dated May 29, 2025, the Competent Authority has revised the Ethical Review Committee (ERC)/ Institutional Review Board (IRB) has been formed for Office of Research, Innovation & Commercialization (ORIC) at UCP. The review board consists of the following members:

Sr.	Name, Designation & Faculty	Committee Members	Role and Responsibilities
1.	• Dr. Hammad Naveed Pro-Rector UCP	Chair	• Preside over meetings of committees. • Examines and resolves complaints. • In the event of a tie vote, casts the deciding vote.
2.	• Prof. Dr. Muhammad Akhyar Farrukh Director ORIC and Research	Co-Chair	• Assumes Chair responsibilities in her/his absence. • Participates in voting.
		Secretary/Coordinator	• Provides assistance in the value addition, overall conduct and future improvements • Acts as the committee's focal person(s) and in-charge point of contact. • Receiving of applications and activation of the review process. • Communicates with members of the committee and with applicants. • Calls a meeting of the committee in the event of a comprehensive evaluation. • Recording the minutes of each meeting. • Record keeping/ maintenance of complete correspondences of the committee such as peer-review reports, decisions, communications, etc.

Khayabane-e-Jinnah, Avenue-1, Johar Town, Lahore, Pakistan. Tel: 92-42-35880007 Fax: 92-35954892
E-mail: info@ucp.edu.pk **Website:** www.ucp.edu.pk

3.	• Dr. Javaid Iqbal Professor • Dr. Saba Kabir Assistant Professor • Dr. Muhammad Pervaiz Associate Professor • Dr. Mohsin Gulzar Assistant Professor	Members of Faculty of Science & Technology	• Review of research work/projects of relevant field in an appropriate manner. • Timely submission of review reports/scores. • Expert opinions, suggestions, and resolving the conflicting matters. • Participates in voting.
4.	• Dr. Muhammad Zaman Associate Professor • Dr. Faheem Ahmed Siddique Associate Professor	Members of Faculty of Pharmacy	• Review of research work/projects of relevant field in an appropriate manner. • Timely submission of review reports/scores. • Expert opinions, suggestions, and resolving the conflicting matters. • Participates in voting.
5.	• Dr. Bushra Naz Associate Professor	Member of Faculty of Humanities & Social Sciences	• Review of research work/projects of relevant field in an appropriate manner. • Timely submission of review reports/scores. • Expert opinions, suggestions, and resolving the conflicting matters. • Participates in voting.
6.	• Dr. Tahir Saleem Professor	Non-Medical Member of Faculty of Language and Literature	• Review of research work/projects of relevant field in an appropriate manner. • Timely submission of review reports/scores. • Expert opinions, suggestions, and resolving the conflicting matters.
7.	• Dr. Aqeel Ahmed Professor	Non-Medical Member of Faculty of Management Studies	• Provides input and valuable feedback regarding overall conduct and future improvements.
8.	• Dr. Atif Ashraf Assistant Professor	Non-Medical Member of Faculty of Media and Mass Communication	• Provides input and valuable feedback regarding overall conduct and future improvements.

9.	• Dr. Hajra Saleem Evercare Hospital, Lahore (Expert Health Sciences)	External Member (at least one external member with relevant research area and expert)	• Expert opinions, suggestions, and resolving the conflicting matters. • Provides assistance in the value addition, overall conduct and future improvements
10.	• Dr. Hadia Awan Dean FOL	Legal Advisor	• Provides legal implications and assessments in accordance with the law

Terms of References (TORs) of the institutional ERC/ IRB

By following the rules and regulations of ethical standards, the TORs of ERC/IRB and expected outcomes are mentioned below:

a. Policy making, modification in existing policies with evolving research trends, and overall hierarchy of review process in line with the international and/or local standards.
b. Implementation of ethical standard policy at the university level.
c. Procedural mechanism with sequential flow and guidance for the research applicants to submit their initial, ongoing, final report and publication research studies for review.
d. Proposed research study is scientifically sound and original by reviewing the study related contents and materials.
e. Protection of study subjects (animals, human beings, environment) and adherence to ethical values throughout the research project should be ensured.
f. Evaluate the scientific, medical and clinical research at all stages.
g. Conduct unbiased effective review at different stages of research studies: Preliminary designing study, on-going methodology, final report after trials are completed, and publication.
h. Coordination with National Ethics Committee (NEC), if available and ORIC/Directorate of Research, wherever necessary.
i. Formation of subcommittees, if some extra-ordinary cases under special circumstances require.

Raheel Anjum Bhatti
Registrar, UCP

Distributions:

- Pro-Rector, UCP
- Directors, Policy Planning & Implementation
- All Deans
- All Directors
- Director (HR)